

**THANET DISTRICT COUNCIL**

**RECORD OF OFFICER DECISION**

Name of Officer:

Directorate:

Relevant Portfolio Holder:

Date of Decision

Subject of decision:

Call-in Deadline:

Decision made:

Reasons for the Decision:

Alternative options considered and why they were rejected when the decision was made:

Details of any conflict of interest declared by any executive Member who has been consulted by the officer making the decision and of any dispensation granted to that executive Member by the Head of Paid Service:

Please attach any report considered when making the decision (if applicable):